



## Enrollment for Electronic Prescribing of Controlled Substances (EPCS)

### **Enrollment/Support Overview:**

via Zoom meeting 100% On-line and at your convenience.

### **What is needed before enrollment:**

1. **Smartphone:** (Apple phone with iOS 11 or later, or Android 7 or later)
2. **Computer**
3. **Imprivata ID App and Zoom App**  
\*\*\*Will need **YOUR** personal log-in for the App Store or Google Play Store, to install Apps\*\*\*
4. **Government-issued photo ID, drivers license.** (required by the DEA)

**Ensure an efficient enrollment process by completing the following pre-steps**

### **PRE-STEPS:**

**Pre-step 1** :Install the Imprivata ID app on your smartphone. (Required for two-factor authentication for EPCS).

**Note:** If Imprivata ID is already installed on your phone, skip to pre step number two.

**To install Imprivata ID:** visit the app store on your smartphone and search for:

Imprivata ID



### **Imprivata ID Setup Instructions:**

1. Tap “This is my First time”
2. **Application Configuration:**
  - Turn ON “Fast Access” & “Simplified E-Prescribing”
  - ALLOW: “Location” and “Bluetooth”
  - Turn OFF: “Automatic SignOut” & “Motion & Fitness Activity”
3. After setup a **serial number** and **token code** will display, these will be used to enroll Imprivata ID

**Pre-Step 2:** **IF you DO NOT have access to a computer with a video camera.** Install the Zoom app on your smartphone

**Note:** If zoom is already installed on your phone proceed with the enrollment process.

**To install Zoom:** visit the app store on your smartphone and search for:

ZOOM Cloud Meetings



### **Enrollment Steps:**

**\*You must allow Zoom to access your camera & microphone in order to share video and sound.**

**\*\*\*To Hear others please join audio via phone: “Wifi-Cellular Data” or “Call using internet audio”  
ON Computer: “Join with computer audio”**

**If you have a computer with a camera this is the ONLY device you need to log into zoom.**

**If you DO NOT have a camera on your computer, you will also need to log into the Zoom meeting on your phone for ID verification.**

Use the following web address or QR code below to access the meeting:

Web address:

<https://ascension.zoom.us/j/93188804529>

Or

Aim phone camera at the Code to launch meeting



If the meeting doesn't load automatically after launching the app, click Join Meeting & enter Meeting ID 931 8880 4529

Once logged into the Zoom meeting you will:

1. **Display your picture ID using video on the device.**
2. Open the **Imprivata app** on your smartphone.
3. **Using the computer via the zoom meeting,** the Clinical Informatics personnel will share the keyboard with you and you will enter your **Network Password.** Then enter your **Imprivata Serial Number and Token Code** from your Smartphone.

**Note:** If you need to contact Clinical Informatics outside of enrollment date/time please email us at [onechartapp@viachristi.org](mailto:onechartapp@viachristi.org) or call 316-261-8460.